



M E M O R A N D U M

TO: George Riley, Senior Director
CC: Evan Power, Chairman
FROM: Benjamin J. Gibson
DATE: March 6, 2024
RE: 2024 Florida Republican Party Office Qualifying

This memorandum provides an overview of the candidate qualifying and campaign finance requirements that apply to candidates seeking a publicly elected position on a Republican Executive Committee (State Committeeman, State Committeewoman, District Committeeman, District Committeewoman, Precinct Committeeman, and Precinct Committeewoman). This summary of the applicable law does not constitute legal advice as to any specific matter. Candidates for Committeeman or Committeewoman should refer to the underlying statutes/rules, contact their local county supervisor of elections, and seek professional legal advice as appropriate.

Candidate Qualifying: Candidate Oath and Party Loyalty Oath

Any person seeking a publicly elected position on a Republican Executive Committee (“Candidate for Committeeman or Committeewoman”) must qualify by filing the applicable **Candidate Oath** with their county supervisor of elections **between Noon on Monday, June 10, 2024 and Noon on Friday June 14, 2024**. § 103.091, Fla. Stat. The Candidate Oath Form for respective party positions State Committeemen and Committeewomen (DS-DE305A) and Precinct Committeemen and Committeewomen (DS-DE 305C) are available under the “Forms and Publications” link on the website of the Division of Elections and the forms are attached hereto.¹ Note the Candidate Oath Form must be notarized and indicate the candidate’s name as it wishes to appear on the ballot.

County supervisors of elections will begin accepting qualifying paperwork beginning 14 days prior to the qualifying period—on **May 27, 2024**. Note, that Monday, May 27th is Memorial Day and most local government offices will be closed. Persons interested in qualifying for Committeeman or Committeewoman should check with their local county supervisor of elections for more information about submitting their qualifying paperwork early.

In order to qualify for Committeeman or Committeewoman, a person must currently be a registered member of the Republican Party and have been a registered Republican for 365 days preceding qualifying. *See* § 99.021(2)(b), Fla. Stat. They must also be a resident of the precinct,

¹ If a person’s county has adopted a District unit of representation for the County Republican Executive Committee, he or she should qualify with the Form DS-DE 305B for District Committeemen and Committeewomen.

district, or county from which they are elected. § 103.091, Fla. Stat. There is no limit on the number of terms in which a qualified person may serve.

Importantly, candidates for Committeeman or Committeewoman are not considered “candidates” for purposes of the candidate requirements within the Florida Election Code.

If the number of qualified PCM/PCW or SCM/SCW does not exceed the number of positions, then no election is held and the qualifying candidate is automatically elected. If there is a contested race, then the contest will appear on the Primary Election, **August 20, 2024** ballot.

Under Republican Party of Florida Rule 9, each Republican Executive Committee member must sign and file a **Party Loyalty Oath** in the form prescribed by Rule 9. The Party Loyalty Oath must be filed with the Chairman of the applicable Republican Executive Committee (or the Chairman’s designee) **no later than 30 days after the primary election** when a person is elected, which is **Thursday, September 19, 2024**. *See* RPOF Rules 5 and 9. Precinct Committeemen and Committeewomen file their Party Loyalty Oath with the County Chairman and State Committeemen and Committeewomen file their Party Loyalty Oath with the RPOF. The Party Loyalty Oath must be witnessed, verified, or notarized per RPOF Rule 9. The Party Loyalty Oath Form is available by contacting RPOF and is attached hereto. Per RPOF Rules 5 and 11, failure to file a completed Party Loyalty Oath is cause for immediate removal from office.

Those elected will serve four-year terms beginning on December 1, 2024 per section 103.091(5), Florida Statutes, and RPOF Rules 5 and 11. The outgoing chairman of each REC shall hold an organizational meeting of all newly elected members for the purpose of electing officers within 30 days of the date the new members take office. The REC Chairman must file with the RPOF and the county Supervisor of Elections the names and addresses of its officers and members within 30 days of their election.

Pursuant to section 103.091(5), Florida Statutes, Article V of RPOF Constitution, and RPOF Rule 5, in the event that no PCM/PCW or SCM/SCW is elected or a vacancy occurs from any other cause on the REC, the vacancy shall be filled by a majority vote of those present at a regular REC meeting at which a quorum is present. The vacancy must be filled by a qualified member of the Republican Party residing where the vacancy occurred and for the unexpired portion of the term.

Those elected by the REC to fill a vacancy must also complete a Candidate Oath Form (filed with county Supervisor of Elections) and a Party Loyalty Oath filed with Chairman (or Chairman’s designee). The individual is not deemed a member until their name has been recorded with the county supervisor of elections by the REC Chairman (or his/her designee), the Candidate Oath has been signed and filed with the county Supervisor of Elections, and the Republican Party Loyalty Oath has been filed with the Chairman of the REC who must forward the Loyalty Oath to RPOF within 30 days.

Campaign Finance Reporting

A candidate for Committeeman or Committeewoman who receives a contribution or makes an expenditure must file a report of **all contributions received** and **all expenditures made**. The report must be filed with the county supervisor of elections no later than **5 p.m. on Friday, August 16, 2024** (the 4th day immediately preceding the Primary Election). § 106.0702, Fla. Stat.

Any report postmarked by the United States Postal Service (“USPS”) by the day designated will be deemed to have been filed in a timely manner. Any report received by the county supervisor of elections within 5 days after the designated due date will be deemed timely filed unless it has a postmark that indicates that the report was mailed after the designated due date. A certificate of mailing obtained from and dated by the USPS at the time of mailing, or a receipt from an established courier company (i.e. FedEx or UPS) which bears a date on or before the date on which the report is due is proof of mailing in a timely manner.

A candidate for Committeeman or Committeewoman should check with their county supervisor of elections to see if they are required to file electronically and obtain the necessary login ID/password and PIN numbers (if filing electronically, the deadline to file is midnight on Friday, August 16). § 106.0702(2)(b), Fla. Stat. Late filed reports are subject to automatic fines (\$50 for first three days, \$500 per day thereafter, not to exceed 25% of total contributions or expenditures, whichever is greater). *See* § 106.0702, Fla. Stat. Fines must be paid from the personal funds of the reporting individual. The county supervisor of elections must notify the Florida Elections Commission of a late filing by a reporting individual, the failure to file a report after being notified, or the failure to pay a fine imposed. *Id.*

The report must contain information of all contributions received and expenditures made as of the day preceding the designated due date (Thursday, August 15, 2024). The required contents of the report are set forth in section 106.0702 and include:

1. The full name, address, and occupation of each person who has made one or more contributions to or for the reporting individual within the reporting period, together with the amount and date of such contributions. For corporations, the report must provide as clear a description as practicable of the principal type of business conducted by the corporations. However, if the contribution is \$100 or less or is from a relative, as defined in s. 112.312, provided that the relationship is reported, the occupation of the contributor or the principal type of business need not be listed.
2. The name and address of each political committee from which the reporting individual has received, or to which the reporting individual has made, any transfer of funds within the reporting period, together with the amounts and dates of all transfers.
3. Each loan for campaign purposes from any person or political committee within the reporting period, together with the full name, address, and occupation, and principal place of business, if any, of the lender and endorser, if any, and the date and amount of such loans.

4. A statement of each contribution, rebate, refund, or other receipt not otherwise listed under subparagraphs 1.-3.
5. The total sums of all loans, in-kind contributions, and other receipts by or for such reporting individual during the reporting period. The reporting forms shall be designed to elicit separate totals for in-kind contributions, loans, and other receipts.
6. The full name and address of each person to whom expenditures have been made by or on behalf of the reporting individual within the reporting period; the amount, date, and purpose of each such expenditure; and the name and address of, and office sought by, each reporting individual on whose behalf such expenditure was made.
7. The amount and nature of debts and obligations owed by or to the reporting individual which relate to the conduct of any political campaign.
8. Transaction information for each credit card purchase. Receipts for each credit card purchase shall be retained by the reporting individual.
9. The amount and nature of any separate interest-bearing accounts or certificates of deposit and identification of the financial institution in which such accounts or certificates of deposit are located.

§ 106.0702(4)(a), Fla. Stat.

The Florida Division of Elections has published detailed information about the reporting requirements in its Candidate and Campaign Treasurer Handbook, which is available under the “Forms and Publications” link on the Division’s website and the relevant portion is attached to this memorandum.

There are no contribution limits for contributions and expenditures by those running for Committeeman or Committeewoman. There is a \$50 cash contribution limit and petty cash expenditures are not permitted. There is no requirement to setup a separate bank account to receive contributions and make expenditures as a candidate for Committeeman or Committeewoman, however, if not done, a detailed accounting method should be established to ensure accurate records of all contributions received and expenditures made.

If a candidate for Committeeman or Committeewoman does not receive any contributions or expend any reportable funds, the requirement to file the report is waived. *See* § 106.0702(6), Fla. Stat.

Should a candidate for Committeeman or Committeewoman have any questions regarding qualifying or reporting contributions or expenditures, they should contact their county supervisor of elections for more information and to determine any local practices unique to their county.

**CANDIDATE OATH
STATE COMMITTEEMEN AND
COMMITTEEWOMEN**

OFFICE USE ONLY

Candidate Oath

Name as it is to appear on ballot: _____

Check box if two last names without hyphen. (Name cannot be changed after qualifying.)

Check box if name includes nickname. (For use of a nickname, you must complete the Nickname Affidavit on reverse side.)

I swear or affirm that I am a candidate for the office of Committeeman Committeewoman

I am a qualified elector of _____ County, Florida; I am qualified under the Constitution and the laws of Florida to hold the office to which I desire to be nominated or elected; and I will support the Constitution of the United States and the Constitution of the State of Florida.

Statement of Party

I swear or affirm that I am a member of the _____ Party; I have been a registered member of this political party, for which I am seeking nomination as a candidate, for 365 days before the beginning of qualifying preceding the general election for which I seek to qualify; and I have paid the assessment levied against me, if any, by the executive committee of the above-stated political party.

Statement of Outstanding Fines, Fees, or Penalties

I owe outstanding fines, fees, or penalties, that cumulatively exceed \$250, for ethics or campaign finance violations (s. 99.021(1)(d), F.S.).

YES, I Do _____ NO, I Do Not _____

If you do, you must also specify the amount owed and each entity that levied the same on the reverse side.

X ()
Signature of Candidate Telephone Number Email Address

Address of Legal Residence City State ZIP Code

STATE OF FLORIDA

COUNTY OF _____

Signature of Notary Public
Print, Type, or Stamp Commissioned Name of Notary Public below:

Sworn to (or affirmed) and subscribed before me by means of
online notarization OR physical presence

this _____ day of _____, 20____.

Personally Known OR Produced Identification

Type of Identification Produced: _____

Phonetic Spelling of Name

Phonetic spelling for the audio ballot (not required for qualifying purposes): Print the name phonetically on the line below as you wish it to be pronounced on the audio ballot as may be used by persons with disabilities (see instructions on page 3 of this form):

Statement of Outstanding Fines, Fees or Penalties

Pursuant to Section 99.021(1)(d), F.S., each candidate, whether a party candidate, a candidate with no party affiliation, or a write-in candidate, shall, at the time of subscribing to the oath or affirmation, state in writing whether he or she owes any outstanding fines, fees, or penalties that cumulatively exceed \$250 for any violations of s. 8, Art. II of the State Constitution, the Code of Ethics for Public Officers and Employees under part III of chapter 112, any local ethics ordinance governing standards of conduct and disclosure requirements, or chapter 106.

Amount	Entity

Affidavit of Nickname (Only required if using nickname for the ballot.)

My legal name is _____. I am over the age of eighteen (18) and the contents of this affidavit are true and correct.

My nickname is _____. I am generally known by this nickname or have used it as part of my legal name. I have not created the nickname to mislead voters. My nickname does not imply I am some other person, constitute a political slogan or otherwise associate me with a cause or issue, or that is obscene or profane.

Signature of Candidate: _____

STATE OF FLORIDA

COUNTY OF _____

Signature of Notary Public

Print, Type, or Stamp Commissioned Name of Notary Public below:

Sworn to (or affirmed) and subscribed before me by means

of online notarization OR physical presence

this _____ day of _____, 20_____.

Personally Known OR Produced Identification

Type of Identification Produced: _____

DO NOT SUBMIT THIS PAGE TO THE FILING OFFICER

Guide for Designating Phonetic Spelling of Candidate's Name for Audio Ballot

1. Use the tables below.
2. Use upper case for "stressed" syllables. Use lowercase for "unstressed" syllables.
3. Use dashes (-) to separate syllables.
4. Add any notes such as rhyming examples, silent letters, etc.

Vowels			
Stressed Vowel Sounds		Unstressed Vowel Sounds	
EE	(FEET) <i>feet</i>	uh	(SO-fuh) <i>sofa</i> (FING-guhr) <i>finger</i>
I	(FIT) <i>fit</i>		
E	(BED) <i>bed</i>		
A	(KAT) <i>cat</i> (KAD) <i>cad</i>		
AH	(FAH-thur) <i>father</i> (PAHR) <i>par</i>		
AH	(HAHT) <i>hot</i> (TAH-dee) <i>toddy</i>		
UH	(FUHJ) <i>fudge</i> (FLUHD) <i>flood</i>		
UH	(CHUHRCH) <i>church</i>		
AW	(FAWN) <i>fawn</i>	Certain Vowel Sounds with R	
U	(FUL) <i>full</i>	AHR	(PAHR) <i>par</i>
OO	(FOOD) <i>food</i>	ER	(PER) <i>pair</i>
OU	(FOUND) <i>found</i>	IR	(PIR) <i>peer</i>
O	(FO) <i>foe</i>	OR	(POR) <i>pour</i>
EI	(FEIT) <i>fight</i>	OOR	(POOR) <i>poor</i>
AI	(FAIT) <i>fate</i>	UHR	(PUHR) <i>purr</i>
OI	(FOIL) <i>foil</i>		
YOO	(FYOOR-ee-uhs) <i>furious</i>		
Consonants			
B	(BED) <i>bed</i>	R	(RED) <i>red</i>
D	(DET) <i>debt</i>	S	(SET) <i>set</i>
F	(FED) <i>fed</i>	T	(TEN) <i>ten</i>
G	(GET) <i>get</i>	V	(VET) <i>vet</i>
H	(HED) <i>head</i>	Y	(YET) <i>yet</i>
HW	(WHICH) <i>which</i>	W	(WICH) <i>witch</i>
J	(JUHG) <i>jug</i>	CH	(CHUCRCH) <i>church</i>
K	(KAD) <i>cad</i>	SH	(SHEEP) <i>sheep</i>
L	(LAIM) <i>lame</i>	TS	(ITS) <i>its</i> (PITS-feeld) <i>Pittsfield</i>
M	(MAT) <i>mat</i>	TH	(THEI) <i>thigh</i>
N	(NET) <i>net</i>	TH	(THEI) <i>thy</i>
NG	(SING-uhr) <i>singer</i>	ZH	(A-zuhr) <i>azure</i> (VI-zuhhn) <i>vision</i>
P	(PET) <i>pet</i>	Z	(GOODZ) <i>goods</i> (HUH-buhz-tuhn) <i>Hubbardston</i>
Examples of Phonetically Spelled Names			
NAME ON BALLOT		PRONOUNCED AS	
Mishaud		mee-SHO ('d' is silent)	
Jahn		HAHN (rhyme: fawn)	
Beauprez		boo-PRAI (rhyme: hooray)	
Maniscalco		man-uh-SKAL-ko	
Tangipahoa		TAN-ji-pah-HO-uh	
Monte		Mahn-TAI	
Tanya		TAWN-yuh (not TAN)	

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**CANDIDATE OATH
DISTRICT COMMITTEEMEN AND
COMMITTEEWOMEN**

OFFICE USE ONLY

Candidate Oath

Name as it is to appear on ballot: _____

Check box if two last names without hyphen. (Name cannot be changed after qualifying.)

Check box if name includes nickname. (For use of a nickname, you must complete the Nickname Affidavit on reverse side.)

I swear or affirm that I am a candidate for the office of Committeeman Committeewoman

District Number _____

I am a qualified elector of _____ County, Florida; I am qualified under the Constitution and the laws of Florida to hold the office to which I desire to be nominated or elected; and I will support the Constitution of the United States and the Constitution of the State of Florida.

Statement of Party

I swear or affirm that I am a member of the _____ Party; I have been a registered member of this political party, for which I am seeking nomination as a candidate, for 365 days before the beginning of qualifying preceding the general election for which I seek to qualify; and I have paid the assessment levied against me, if any, by the executive committee of the above-stated political party.

Statement of Outstanding Fines, Fees, or Penalties

I owe outstanding fines, fees, or penalties, that cumulatively exceed \$250, for ethics or campaign finance violations (s. 99.021(1)(d), F.S.).

YES, I Do _____ NO, I Do Not _____

If you do, you must also specify the amount owed and each entity that levied the same on the reverse side.

X

()

Signature of Candidate

Telephone Number

Email Address

Address of Legal Residence

City

State

ZIP Code

STATE OF FLORIDA

COUNTY OF _____

Signature of Notary Public

Print, Type, or Stamp Commissioned Name of Notary Public below:

Sworn to (or affirmed) and subscribed before me by means of
online notarization OR physical presence

this _____ day of _____, 20____.

Personally Known OR Produced Identification

Type of Identification Produced: _____

Phonetic Spelling of Name

Phonetic spelling for the audio ballot (not required for qualifying purposes): Print the name phonetically on the line below as you wish it to be pronounced on the audio ballot as may be used by persons with disabilities (see instructions on page 3 of this form):

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Signature of Candidate: _____

STATE OF FLORIDA

COUNTY OF _____

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E	(BED) <i>bed</i>		
A	(KAT) <i>cat</i> (KAD) <i>cad</i>		
AH	(FAH-thur) <i>father</i> (PAHR) <i>par</i>		
AH	(HAHT) <i>hot</i> (TAH-dee) <i>toddy</i>		
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OU	(FOUND) <i>found</i>	IR	(PIR) <i>peer</i>
O	(FO) <i>foe</i>	OR	(POR) <i>pour</i>
EI	(FEIT) <i>fight</i>	OOR	(POOR) <i>poor</i>
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G	(GET) <i>get</i>	V	(VET) <i>vet</i>
H	(HED) <i>head</i>	Y	(YET) <i>yet</i>
HW	(WHICH) <i>which</i>	W	(WICH) <i>witch</i>
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K	(KAD) <i>cad</i>	SH	(SHEEP) <i>sheep</i>
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M	(MAT) <i>mat</i>	TH	(THEI) <i>thigh</i>
N	(NET) <i>net</i>	TH	(THEI) <i>thy</i>
NG	(SING-uhr) <i>singer</i>	ZH	(A-zuhr) <i>azure</i> (VI-zuhhn) <i>vision</i>
P	(PET) <i>pet</i>	Z	(GOODZ) <i>goods</i> (HUH-buhz-tuhn) <i>Hubbardston</i>
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Beauprez		boo-PRAI (rhyme: hooray)	
Maniscalco		man-uh-SKAL-ko	
Tangipahoa		TAN-ji-pah-HO-uh	
Monte		Mahn-TAI	
Tanya		TAWN-yuh (not TAN)	

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**CANDIDATE OATH
PRECINCT COMMITTEEMEN AND
COMMITTEEWOMEN**

OFFICE USE ONLY

Candidate Oath

Name as it is to appear on ballot: _____

Check box if two last names without hyphen. (Name cannot be changed after qualifying.)

Check box if name includes nickname. (For use of a nickname, you must complete the Nickname Affidavit on reverse side.)

I swear or affirm that I am a candidate for the office of **Committeeman** **Committeewoman**

Precinct _____

I am a qualified elector of _____ County, Florida; I am qualified under the Constitution and the laws of Florida to hold the office to which I desire to be nominated or elected; and I will support the Constitution of the United States and the Constitution of the State of Florida.

Statement of Party

I swear or affirm that I am a member of the _____ Party; I have been a registered member of this political party, for which I am seeking nomination as a candidate, for 365 days before the beginning of qualifying preceding the general election for which I seek to qualify; and I have paid the assessment levied against me, if any, by the executive committee of the above-stated political party.

Statement of Outstanding Fines, Fees, or Penalties

I owe outstanding fines, fees, or penalties, that cumulatively exceed \$250, for ethics or campaign finance violations (s. 99.021(1)(d), F.S.).

YES, I Do _____ **NO, I Do Not** _____

If you do, you must also specify the amount owed and each entity that levied the same on the reverse side.

X ()
Signature of Candidate Telephone Number Email Address

Address of Legal Residence City State ZIP Code

STATE OF FLORIDA

COUNTY OF _____

Signature of Notary Public
Print, Type, or Stamp Commissioned Name of Notary Public below:

Sworn to (or affirmed) and subscribed before me by means of
online notarization OR physical presence

this _____ day of _____, 20____.

Personally Known OR Produced Identification

Type of Identification Produced: _____

Phonetic Spelling of Name

Phonetic spelling for the audio ballot (not required for qualifying purposes): Print the name phonetically on the line below as you wish it to be pronounced on the audio ballot as may be used by persons with disabilities (see instructions on page 3 of this form):

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Amount	Entity

Affidavit of Nickname (Only required if using nickname for the ballot.)

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My nickname is _____. I am generally known by this nickname or have used it as part of my legal name. I have not created the nickname to mislead voters. My nickname does not imply I am some other person, constitute a political slogan or otherwise associate me with a cause or issue, or that is obscene or profane.

Signature of Candidate: _____

STATE OF FLORIDA

COUNTY OF _____

Signature of Notary Public

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Sworn to (or affirmed) and subscribed before me by means

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3. Use dashes (-) to separate syllables.
4. Add any notes such as rhyming examples, silent letters, etc.

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I	(FIT) <i>fit</i>		
E	(BED) <i>bed</i>		
A	(KAT) <i>cat</i> (KAD) <i>cad</i>		
AH	(FAH-thur) <i>father</i> (PAHR) <i>par</i>		
AH	(HAHT) <i>hot</i> (TAH-dee) <i>toddy</i>		
UH	(FUHJ) <i>fudge</i> (FLUHD) <i>flood</i>		
UH	(CHUHRCH) <i>church</i>		
AW	(FAWN) <i>fawn</i>	Certain Vowel Sounds with R	
U	(FUL) <i>full</i>	AHR	(PAHR) <i>par</i>
OO	(FOOD) <i>food</i>	ER	(PER) <i>pair</i>
OU	(FOUND) <i>found</i>	IR	(PIR) <i>peer</i>
O	(FO) <i>foe</i>	OR	(POR) <i>pour</i>
EI	(FEIT) <i>fight</i>	OOR	(POOR) <i>poor</i>
AI	(FAIT) <i>fate</i>	UHR	(PUHR) <i>purr</i>
OI	(FOIL) <i>foil</i>		
YOO	(FYOOR-ee-uhs) <i>furious</i>		
Consonants			
B	(BED) <i>bed</i>	R	(RED) <i>red</i>
D	(DET) <i>debt</i>	S	(SET) <i>set</i>
F	(FED) <i>fed</i>	T	(TEN) <i>ten</i>
G	(GET) <i>get</i>	V	(VET) <i>vet</i>
H	(HED) <i>head</i>	Y	(YET) <i>yet</i>
HW	(WHICH) <i>which</i>	W	(WICH) <i>witch</i>
J	(JUHG) <i>jug</i>	CH	(CHUCRCH) <i>church</i>
K	(KAD) <i>cad</i>	SH	(SHEEP) <i>sheep</i>
L	(LAIM) <i>lame</i>	TS	(ITS) <i>its</i> (PITS-feeld) <i>Pittsfield</i>
M	(MAT) <i>mat</i>	TH	(THEI) <i>thigh</i>
N	(NET) <i>net</i>	TH	(THEI) <i>thy</i>
NG	(SING-uhr) <i>singer</i>	ZH	(A-zuhr) <i>azure</i> (VI-zuhnn) <i>vision</i>
P	(PET) <i>pet</i>	Z	(GOODZ) <i>goods</i> (HUH-buhz-tuhn) <i>Hubbardston</i>
Examples of Phonetically Spelled Names			
NAME ON BALLOT		PRONOUNCED AS	
Mishaud		mee-SHO ('d' is silent)	
Jahn		HAHN (rhyme: fawn)	
Beauprez		boo-PRAI (rhyme: hooray)	
Maniscalco		man-uh-SKAL-ko	
Tangipahoa		TAN-ji-pah-HO-uh	
Monte		Mahn-TAI	
Tanya		TAWN-yuh (not TAN)	

DO NOT SUBMIT THIS PAGE TO THE FILING OFFICER



PARTY LOYALTY OATH

I, _____, swear or affirm that during my term of party office
Print Full Name Clearly

I will not actively, publicly, or financially support the election of any candidate:

(1) Seeking election against the Republican Party’s nominee in a partisan unitary, general, or special election that includes a Republican nominee; or

(2) Who is not a registered Republican and is seeking election against a registered Republican in a non-partisan election, except that this provision does not apply to judicial races under Chapter 105, Florida Statutes.

I further swear or affirm that, in my capacity as a Republican Executive Committee member I will not support, in a contested Republican primary election, the nomination of one Republican candidate over another, or in a nonpartisan election, the election of one registered Republican over another, unless the Executive Committee has voted to endorse that candidate in accordance with RPOF Rule 8. This provision does not preclude me from supporting in any manner my personal Republican candidate of choice in a contested Republican primary election or my personal registered Republican candidate of choice in a nonpartisan election, provided I do not express such support with public reference to my title or office within the Republican Party of Florida.

Signature of Member

Date: _____

County/Precinct #: _____

Party Office: _____

(State Committeeman/Committeewoman; Precinct Committeeman/Committeewoman; or Alternate Precinct Committeeman/Committeewoman)

Street Address *(as appears on voter registration)*

City/Zip

Email

(Loyalty Oath Must Be Witnessed, Verified, or Notarized)

Signature of Witness

Printed Name of Witness

Chapter 18: Reporting for Individuals Seeking a Publicly Elected Position on a Party Executive Committee

An individual seeking a publicly elected position on a political party executive committee who receives a contribution or makes an expenditure shall file a report of all contributions received and all expenditures made.

(Section [106.0702\(1\)](#), Fla. Stat.)

Where to File

The report shall be filed with the [Supervisor of Elections](#) of the appropriate county.

When to File

The report shall be filed on the fourth day immediately preceding the primary election.

Reports shall be filed no later than 5 p.m. of the day designated; however, any report postmarked by the United States Postal Service by the day designated shall be deemed to have been filed in a timely manner. Any report received by the filing officer within five days after the designated due date shall be deemed timely filed unless it has a postmark that indicates that the report was mailed after the designated due date. A certificate of mailing obtained from and dated by the U.S. Postal Service at the time of mailing, or a receipt from an established courier company, which bears a date on or before the date on which the report is due is proof of mailing in a timely manner.

The report filed must contain information of all contributions received and expenditures made as of the day preceding the designated due date. All such reports must be open to public inspection.

(Section [106.0702\(2\)\(a\)](#), Fla. Stat.)

A reporting individual may submit the report required under this section through an electronic filing system, if used by the supervisor for other candidates, in order to satisfy the filing requirement. Such reports shall be completed and filed through the electronic filing system not later than midnight on the fourth day immediately preceding the primary election.

(Section [106.0702\(2\)\(b\)](#), Fla. Stat.)

Termination Reports Not Required

Because individuals seeking a publicly elected position on a political party executive committee are not “candidates,” such individuals are not required to file termination reports.

Penalty for Late Filing

Any reporting individual who fails to file a report on the designated due date shall be subject to a fine of \$50 per day for the first three days late and, thereafter, \$500 per day for each late day, not to exceed 25 percent of the total receipts or expenditures, whichever is greater.

(Section [106.0702\(7\)](#), Fla. Stat.)

Incomplete Reports

Although the Division’s [Electronic Filing System](#) will allow a candidate to file an incomplete report, an incomplete report is not in compliance with the Florida Statutes.

If a candidate or campaign treasurer files a report that is deemed incomplete, they will be notified by the filing officer by certified mail, or by another method using a common carrier that provides a proof of delivery as to why the report is incomplete. The candidate or campaign treasurer must file an addendum to the incomplete report within seven days of notification. The addendum must include all necessary information to complete the report. Failure to file a complete report after notice constitutes a violation of [Chapter 106](#), Florida Statutes.

(Section [106.07\(2\)](#), Fla. Stat.)

Reporting Requirements

Each report *must* contain:

- Full name, address, specific occupation, amount, and date for each person making a contribution. Reports must provide as clear a description as practicable of the principal type of business conducted for corporations contributing. The occupation or principal type of business is not required if the contribution is \$100 or less, or from a relative provided the relationship is reported.
- Full name, address, specific occupation, principal place of business of the lender and endorser, amount, and date for each loan.

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- Statement of each contribution, rebate, refund, or other receipts not listed in above.
- Full name and address of each person to whom expenditures have been made along with the amount, date, and clear purpose of the expenditure. Name, address, and office sought by the reporting individual on whose behalf such expenditure was made.
- Transaction information for each credit card purchase.
- Amount and nature of debts and obligations owed by or to the reporting individual which relate to the conduct of any political campaign.
- The amount and nature of any separate interest-bearing accounts or certificates of deposit. Identification of the financial institution in which such accounts or certificates of deposit are located must be identified.

(Sections [106.0702\(4\)](#) and [112.312\(21\)](#), Fla. Stat.)