

[Donor Letterhead/Address]

[Date]

To Whom It May Concern:

This letter confirms that [we/donor] pledged to make a grant of \$[x] to the [charity name] on [date]. Because of [our] requirement for certainty with regard to [charity name]'s tax-exempt status, the grant is conditioned on the organization being recognized by the IRS as a section 501(c)(3) tax-exempt organization by [date]. If [charity name] is not recognized as exempt under section 501(c)(3) by [date], [we/donor] will withdraw our pledge so that the funds maybe be donated to another charity.

Sincerely,